

**MIZORAM STATE RURAL LIVELIHOODS MISSION
RURAL DEVELOPMENT DEPARTMENT
MIZORAM, AIZAWL**



CUSTOM HIRING CENTRE REGISTER

1. Custom Hiring Centre kaihhruaina
2. Stock Register
3. Demand Register
4. Transaction Register

**Mizoram State Rural Livelihoods Mission
Rural Development Department
Mizoram, Aizawl**

Custom Hiring Centre

Register No. _____



VO Hming : _____

Khaw hming : _____

Block : _____

District : _____

Mizoram State Rural Livelihoods Mission
CUSTOM HIRING CENTRE (CHC) KAIHHRUAINA

Custom Hiring Centre (CHC) chu kut hnathawktute mamawh hmanrua a mamawh ten man chawi a an hawhchuah theihna tura dahkhawmna hmun a ni. Hei hian kuthnathawktu harsa zawkte a hun taka an hna an thawhzawh theih nan a puih rin a ni. He centre hi VO enkawlina hnuaiah a awm anga, a enkawl kawngah Livelihoods sub-committee leh Livelihoods CRP ten VO an pui thin ang.

Custom Hiring Centre Dan :

Village Organization chuan CHC enkawl kawngah dan felfai tak a nei tur a ni. Entirnan, a hnuai ami ang hian :

1. Custom Hiring Centre hnuaia hmanrua reng reng chu kut hnathawktuten sum tlem zawk senga an hman theihna tura ruahman anih angin VO ten hiring rate an siam ang. Hiring Rate hi tualchhung rate hman lai te, khawl man te, POL man te leh a kaihnawih repair leh enkawlina atana senso ngai te, thilman danglam reng thin dante hrechungin a tul dan a zir zela ennawn tur a ni ang.
2. Bungraw hawhtuin a hawhchhuah hmain nikhat hmanman a pe lawk thin tur a ni. Demand register ah felfai taka ziaklutin seniority a hawhchhuah tirtur a ni.
3. A hawhchhuaktu chu bungraw chhiat leh bo thua mawhphurtu a ni ang. Bungraw chhiat thu ah (fimkhur lohna) avangin a hawhchhuak tuin hetiang hian a chawi ang -
 - a) Rs 1000 chin hnuailam : 100%
 - b) Rs 1001-10,000 : 50%
 - c) Rs 10,001 chin chunglam : 25%
4. Bungraw hawhhun chhung hi a rei berah ni thum ni se, hawhtur dang an awmlah a bungraw mamawhzui anih chuan renew charge chawi tur a ni.
5. A hawhchhuak tuin a hawhhun tur aia rei a kawh thiing lo. Engngemaw harsatna bik (eg: khawcheng, power supply awm lo etc.) a awm anih chuan CHC enkawltute hrilhvah tur a ni.

6. Bungrua petrol/diesel mamawh chi hawhchhuah anihin a hawhtuin a petrol/diesel a intum thin ang.
7. Bungraw hawh chungchangah SHG member te duhsak hmasak tur an ni ang. Chutihrualin SHG member ni kher lo tan pawh hawh theih a ni ang.
8. Bungrua hawhchhuah anih hmain a hawhtu tur leh CHC incharge-in hawhtlak a ni ngei em tih an enfiah tur a ni.
9. Bungraw hawhchhuah theihloh chi ah chuan a chhiatin a hmangtu leh CHC in an inchawi sem ang.
10. CHC a hmanrua te enkawl turin VO ten operator an ruai thei ang. Thlabi-in emaw casual-in emaw hna awmdan a zirin VO ten an chhawr ang. A hlawhchu VO te tum tur a ni.
11. Sum tlingkhawm atanga bungraw leibelh anih dawnin CHC incharge ten proposal an siam ang a, BMMU leh VO hriatpuina a leitur a ni ang. VO in sum hman leh lakluh felfai taka ziahna Cash Book an vawng tur a ni. Vouchers awm thei ang ang te chu Auditor enfiah theih tura vawn that tur a ni. Sum hmandan leh khawl enkawl dan etc. felfai taka vawn leh SMMU lama a tul anga report thehluh thua VO in mawh an phur ang.
12. CHC enkawltu ten bungraw hawhchhuaktu hnenah receipt an pe tel ngei tur a ni. An pe lo anih chuan a hawhchhuaktu in a dil ngei tur a ni.
13. CHC bungrua hi a chhawrtu turten mahni ta anga enin, bungruate uluk leh dimdawih taka enkawl thin tur a ni.
14. CHC a thilthlengte hi ziaka record felfai tak dah tur a ni.
15. CHC a harsatna awm te BMMU hriatpuina in VO executive committee a chinfel tur a ni ang.
16. CHC hian kal zel thei lo tura hatsatna a tawh emaw, hlawkna awm lo emaw, hloh ringawta a kal emaw, chhunzawm zel tlak lova BMMU in a hria anih chuan khawl leh hmanrua awm zawng zawngte BMMU/SMMU kutah a hlanlet tur a ni.
17. Engemaw vanga CHC hi tihtawp emaw chhunzawm tawh loh hnua buaina (eg. Court Case etc.) a lo awm palh chuan VO President/Chairman leh member zawng zawngte mawhphurhnaa dah a ni ang.

Custom Hiring Centre ah heng lehkhate hi a awm ngei tur a ni :

1. CHC kaihhruaina dan
2. Stock Register (Bungraw awmte list)
3. Demand register (Bungraw mamawh thlenna)
4. Transaction Register (Issue and receipt register)
5. Receipt book
6. Cash book
7. Quarterly report bu
8. Complaint/ Suggestions register

STOCK REGISTER (Bungraw awmte list)

Stock Record for the month/Year : _____

Record tu hming leh nihna : _____

[illegible]

DEMAND REGISTER (Bungraw mamawh thlenna)

[illegible]

TRANSACTION REGISTER

[illegible]

**MIZORAM STATE RURAL LIVELIHOODS MISSION
RURAL DEVELOPMENT DEPARTMENT
MIZORAM, AIZAWL**



**CUSTOM HIRING CENTRE
QUARTERLY REPORT BOOK**

**Mizoram State Rural Livelihoods Mission
Rural Development Department
Mizoram, Aizawl**

**Custom Hiring Centre
Quarterly Report Book**

Register No. _____



VO Hming : _____

Khaw hming : _____

Block : _____

District : _____

VO Hming : _____ Khua : _____ Block : _____ Kum 20____ to 20____

[illegible]

**MIZORAM STATE RURAL LIVELIHOODS MISSION
RURAL DEVELOPMENT DEPARTMENT
MIZORAM, AIZAWL**



**CUSTOM HIRING CENTRE
COMPLAINT/ SUGGESTION REGISTER**

**Mizoram State Rural Livelihoods Mission
Rural Development Department
Mizoram, Aizawl**

**Custom Hiring Centre
Complaint/Suggestion Register**

Register No. _____



VO Hming : _____

Khaw hming : _____

Block : _____

District : _____

VO Hming : _____ Khua : _____ Block : _____ Kum 20____ to 20____

Sl. No.	Complaint (Sawisel duh tarlanna)	Suggestion (Rawtna tarlan duh a awm chuan)	Hming & Address	Signature

**MIZORAM STATE RURAL
LIVELIHOODS MISSION**

**RURAL DEVELOPMENT
DEPARTMENT**

MIZORAM, AIZAWL



**CUSTOM HIRING CENTRE
RECEIPT BOOK**

**MIZORAM STATE RURAL
LIVELIHOODS MISSION**

**RURAL DEVELOPMENT
DEPARTMENT**

MIZORAM, AIZAWL



**CUSTOM HIRING CENTRE
RECEIPT BOOK**



RECEIPT



Sl. No. _____

Date : _____

Time : _____

Custom Hiring Centre atangin a hnuaia bungrua/hmanrua te hi

Pi/Pu _____

SHG hming _____ Khua _____

Block _____ District _____ hnenah

hawhchhuah tir a ni e.

Bungraw hawhchhuah te :

- 1.
- 2.
- 3.
- 4.
- 5.

Date :

Place :

Signature of Centre Incharge

VO Seal :



RECEIPT



Sl. No. _____

Date : _____

Time : _____

Custom Hiring Centre atangin a hnuaia bungrua/hmanrua te hi

Pi/Pu _____

SHG hming _____ Khua _____

Block _____ District _____ hnenah

hawhchhuah tir a ni e.

Bungraw hawhchhuah te :

- 1.
- 2.
- 3.
- 4.
- 5.

Date :

Place :

Signature of Centre Incharge

VO Seal :