

**Office of the Chief Executive Officer
Mizoram State Rural Livelihoods Mission
Rural Development Department**

**Recruitment 2022
Details of Vacant Posts**

Name of Post: Coordinator Skills

No. of Vacancy: 28(Twenty Eight))

Job Description: Supervise, strengthen, monitor & mentor SHG & Federations towards programme objectives. Social mobilization, training and capacity building of SHG and Federations at block/cluster/village level, facilitate bank linkage, conflict management, relationship building with Village Councils. The selected candidate shall be stationed at a rural cluster; the position requires prolonged stay in different villages

Minimum Qualification: Graduate Degree in any discipline, preferably in Social Sciences/ Rural Development/ Social Work from a reputed institution/University with a working knowledge of Mizo and English. Basic knowledge of Computer Application equivalent to Course on Computer Concepts(CCC) or Diploma in Computer Application/Certificate in Computer Application from a recognized institutions.

Minimum Experience: Fresher may apply; however preference may be given to candidate with relevant experiences.

Age Limit: 21-35 years as on 1st January, 2022.

Posting: Block Mission Management Unit.

Salary: Rs. 21,000/- pm with annual increment.

Selection Process: The recruitment process involves a 5 tier selection process. The first step of recruitment involves screening of all application. Second, short-listed candidate after screening will be called for Written Examination. Third, candidate who scored minimum eligibility mark (to be set by recruitment panel) in the written test will be called for focus group discussion (FGD). Fourth, candidate selected through the FGD will be put for Rural Attachment Test(RAT) for one week at a rural cluster. Fifth, candidate who underwent RAT will be called for RAT presentation cum Personal Interview.

Marks scored in Written Examination, Group Discussion, Personal Interview will not be aggregated and are meant only as elimination so as to identify meritorious candidates. MzSRLM reserves the right to change or cancel the recruitment process without assigning any reasons. No correspondence will be entertained on the process of recruitment.

Engagement : Selected candidate will undergo 3 months observatory period and will be offered a contract of 1 year during which he/she is liable for de-selection based on performance. After completion of one year, extension of contract will be based on performance. Though the initial appointment will be at specified location, the jobs are transferable anywhere in the State.

Note: All applicants are advised to thoroughly go through the instruction note attached with the application form.