

**OFFICE OF THE CHIEF EXECUTIVE OFFICER  
MIZORAM STATE RURAL LIVELIHOODS MISSION  
RURAL DEVELOPMENT DEPARTMENT  
MIZORAM : AIZAWL**

**ADVERTISEMENT**

*Dated Aizawl, the 27<sup>th</sup> June, 2023*

The Mizoram State Rural Livelihoods Mission (MzSRLM) – State Mission Management Unit, a society under Rural Development Department, Government of Mizoram, intends to recruit willing and competent personnel for the following posts on contractual basis:

<b>Sl. No</b>	<b>Name of Post</b>	<b>No. of Post</b>	<b>Place of Posting</b>	<b>Pay (Amount in Rs)</b>	<b>Remarks</b>
1.	District MIS Manager	6	District Mission Management Unit	INR 26,000/- pm with annual increment.	The engagement will be for a fixed tenure/co-terminus with the scheme

Application form along with other detailed information can be downloaded at <https://srlm.mizoram.gov.in>. Filled in application along with necessary documents must be submitted to the office of the undersigned during office hours.

**Last date of submission of application is 14<sup>th</sup> July, 2023.**

Sd/-  
**(H.LALCHHANDAMI)**  
Chief Executive Officer  
Mizoram State Rural Livelihoods Mission  
Rural Development Department  
Mizoram, Aizawl

**Office of the Chief Executive Officer  
Mizoram State Rural Livelihoods Mission  
Rural Development Department**

**Recruitment 2023  
Details of Vacant Posts**

**Name of Post:** District MIS Manager

**No. of Vacancy:** 6 (Six)

**Job Description:** Overall in charge in rolling out of NRLM MIS in the Districts under the supervision of SMM/PM(MIS). Establish and maintenance of IT infrastructure of DMMU/BMMU and CBOs. Provide technical support to DMMU/BMMU. Capacity building of BMMUs, Cadres and Community Institutions on MIS and its uses. Uploading of data for NRLM-MIS, BL-MIS, Livelihood-MIS, SVEP-MIS and LoKOS. Validation, verification, Analyse and Audit of Data, support formats and prepare reports. Execution of all MIS related activities and provide technical support for its rolling out.

**Minimum qualification:** MCA/ BE(Computer Science/Information Technology)/ BTech(Computer Science/Information Technology) from a recognised institution/University with a working knowledge of Mizo and English. High level computer operating skill is essential with a minimum typing speed of 30 wpm.

**Minimum Experience:** Minimum 2 years experience. Application without experience certificate shall be rejected.

**Age Limit:** 21-35 years as on 1<sup>st</sup> January, 2023

**Posting:** District Mission Management Unit

**Salary:** Rs. 26,000/- p.m. with annual increment.

**Selection Process:** The recruitment process involves a 3-tier selection process. The first step of recruitment involves screening of all application. Second, short-listed candidate after screening will be called for Computer Proficiency Test. Third, candidate who scored minimum eligibility mark (to be set by recruitment panel) in the Computer Proficiency test will then be called for Personal Interview. MzSRLM reserves the right to change or cancel the recruitment process without assigning any reasons. No correspondence will be entertained on the process of recruitment.

**Engagement:** Selected candidate will undergo 3 months observatory period and will be offered a contract of 1 year during which he/she is liable for de-selection based on performance. After completion of one year, extension of contract will be based on performance. Though the initial appointment will be at specified location, the jobs are transferable anywhere within the State.

**Note:** All applicants are advised to thorough go through the instruction note attached with the application form.