

## Request for Proposal

For

### Hiring an Agency for Technical Support Agency (TSA) for providing technical support to strengthen Poultry Producer Company under Mizoram State Rural Livelihoods Mission (MzSRLM)

Mizoram State Rural Livelihoods Mission (MzSRLM) invites Request for Proposal (RFP) from reputed Agencies for providing technical support **to strengthen Poultry Producer Company** under Mizoram State Rural Livelihoods Mission (MzSRLM)

The RFP should be submitted offline in hard copy in two different envelop marking as "Technical Proposal" and "Financial Proposal" on or before 14 days after issue date up to 3:30 PM at the Office of the Chief Executive Officer, Mizoram State Rural Livelihoods Mission (MzSRLM), Near New Capital Complex Gate No. 1, MINECO, Khatla, Aizawl, Mizoram, Pin- 796001.

The details are stated as under:-

RFP NO	MzSRLM/ RFP/2023-24/01
RFP on	Hiring a Technical Support Agency (TSA) for providing technical support <b>to strengthen Poultry Producer Company</b> under Mizoram State Rural Livelihoods Mission (MzSRLM)
Issued by	Mizoram State Rural Livelihoods Mission (MzSRLM)
Issue Date	05/07/2023
Submission Last Date	19/07/2023

  
(H. LALCHHANDAMI)

Chief Executive Officer

Mizoram State Rural Livelihoods Mission

Rural Development Department

Aizawl, Mizoram

**OFFICE OF THE CHIEF EXECUTIVE OFFICER  
MIZORAM STATE RURAL LIVELIHOODS MISSION  
RURAL DEVELOPMENT DEPARTMENT  
MIZORAM: AIZAWL**

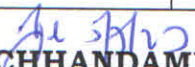
Date: 5<sup>th</sup> July, 2023

**Request for Proposal (RFP)**

Title: "Hiring of Technical Support Agency (TSA) for providing technical support to **strengthen Poultry Producer Company** under Mizoram State Rural Livelihoods Mission (MzSRLM)

1. Mizoram State Rural Livelihoods Mission (MzSRLM) now invites eligible Agencies to submit their proposals for providing the technical services. Interested Agencies should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services as per RFP
2. Agency will be selected in accordance with Quality and Cost based Selection method set out in the Consultant Guidelines (NRLM Procurement Manual)
3. Detailed information can be obtained at the address below during office hours i.e. 10.00 AM to 5:00 PM and the details draft ToR can be downloaded in MzSRLM website <https://srlm.mizoram.gov.in>
4. In case of any Addendum/Clarification/Corrigendum/Extension regarding this RFP, the same will be published in the above websites only.
5. Request for Proposal (RFP) in sealed envelope which includes Technical Proposal and Financial Proposal in separate envelope superscripted as "Proposal for Hiring of Technical Support Agency (TSA) for provide technical support to strengthen Poultry Producer Company under Mizoram State Rural Livelihoods Mission (MzSRLM)" must be delivered in a written form to Office of the CEO, Mizoram State Rural Livelihoods Mission, Near New Capital Complex Gate No. 1, MINECO, Khatla, Aizawl, Mizoram, Pin-796001 (by post/courier/drop box) latest by 19/07/2023, 3:30 PM.
6. Authority reserves the right to accept or reject any proposal, and to cancel the procurement process at any time prior to the award of contract, without assigning any reason thereof.
7. The schedule of invitation:

Schedule of Invitation of RFP	Dates
Issue of RFP	05/07/2023
Receiving pre proposal queries through email : <a href="mailto:srlm.mizoram@gmail.com">srlm.mizoram@gmail.com</a>	10/07/2023
Last date of submission of RFP	19/07/2023, 3:30 PM
Tentative Date and Time for opening of Technical Proposal	19/07/2023, 4:30 PM
Tentative date and time of opening of financial proposal	26/07/2023, 2:30 PM

  
**(H. LALCHHANDAMI)**  
Chief Executive Officer  
Mizoram State Rural Livelihoods Mission  
Rural Development Department  
Aizawl, Mizoram

**Mizoram State Rural Livelihoods Mission  
(MzSRLM)**

**REQUEST FOR PROPOSAL (RFP)**

**HIRING OF TECHNICAL SUPPORT AGENCY (TSA) FOR PROVIDING  
TECHNICAL SUPPORT TO STRENGTHEN POULTRY PRODUCER COMPANY  
UNDER  
MIZORAM STATE RURAL LIVELIHOODS MISSION (MzSRLM)**

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**SECTION-I**  
**BIDDERS DATA SHEET**

Sl. No.	Particulars	Details
1	Name of the Client	<b>Mizoram State Rural Livelihoods Mission</b> Address: Office of the CEO Mizoram State Rural Livelihoods Mission Near New Capital Complex Gate No. 1 MINECO, Khatla, Aizawl, Mizoram Pin- 796001 Ph. No: 0389-2334622
2	Contact Person	Chief Executive Officer E-mail: srlm.mizoram@gmail.com
3	Joint Ventures/Consortium	Not Allowed
4	Date of Issue of Notice Website for downloading the RFP Document	05/07/2023 <a href="https://srlm.mizoram.gov.in">https:// srlm.mizoram.gov.in</a>
5	Last date for submission of Pre-bid queries through email to srlm.mizoram@gmail.com	12/07/2023
6	Language of RFP	This RFP has been issued in the English language. Proposals shall be submitted in English language. All correspondence exchange shall be in English language
7	Last Date and Time for submission of RFP	19/07/2023, 3:30 PM
8	Tentative Date and Time for opening of Technical Proposal	19/07/2023, 4:30 PM
9	Tentative date and time of opening of financial proposal	26/07/2023, 2:30 PM
10	Address for Submission of RFP	<b>Mizoram State Rural Livelihoods Mission</b>



**(H. LALCHHANDAMI)**  
Chief Executive Officer  
Mizoram State Rural Livelihoods Mission  
Rural Development Department  
Aizawl, Mizoram

## SECTION - II

### OBJECTIVE AND SCOPE OF ASSIGNMENT

#### Objective

Mizoram State Rural Livelihoods Mission (MzSRLM) was launched on 22<sup>nd</sup> April, 2013 to initiate the implementation of the National Rural Livelihoods Mission (NRLM) which is a flagship program under the Ministry of Rural Development (MoRD) to eradicate poverty in the rural areas of Mizoram. The Mission is now operating in all 11 districts covering 26 RD blocks.

Mizoram State Rural Livelihoods Mission (MzSRLM) has initiated implementation of farm livelihoods intervention since 2017 and adopted a focused strategy for farm livelihoods promotion. The mission has made significant progress in mobilizing the poor and vulnerable women into their institutions. The mission has also supported these women SHGs through provisioning of revolving fund and Community Investment Fund (CIF) to take up livelihoods activities. Besides, the mission has linked these SHGs to banks as well through its, SHG Bank linkage program for enabling them to access easy credit.

The key features of Farm Livelihoods under MzSRLM are promotion of Sustainable Agriculture and Livestock. The mission already entered 26 RD blocks with farm livelihoods interventions through a time bound approach. The mission prepared the following action plans under farm livelihoods intervention. MzSRLM also taken over the Poultry Producer Company formed under NERLP project at Aibawk block of Aizawl district and also formed 99 producer groups across the project district of MzSRLM to provide market linkage to farmers for better price realization.

The objective of the current assignment is to

- Provide technical support to poultry FPC at Aizawl district to make it sustainable and profitable
- Revival of hatchery unit of the Poultry FPC
- Prepare business plan and support in implementation of the same
- Provide technical support to more than 300 poultry producers to enhance their income
- Setting up hygienic meat outlet for FPC and support in online marketing
- Setting up online marketing platform to sell fresh cut meat

### Duration of the Assignment

The duration of the assignment will be for a period of 1 (one) Year. The assignment may be further extended depending upon satisfactory performance of Agency & requirement of MzSRLM

### Project Support

MzSRLM will provide available necessary information, data, reports and other documents required for accomplishing the objective of the assignment. However, the professionals of the agency will have to visit field operations for collection of additional information. MzSRLM would provide necessary liaison with BMMUs and DMMUs to facilitate the work smoothly.

### Key Deliverables

3 months	<ul style="list-style-type: none"><li>- Inception report with detail action plan</li><li>- Mobilization and placement of team of professionals</li><li>- Conduct initial workshop with MzSRLM concern district and block team</li><li>- Prepare business plan for poultry FPC</li><li>- Conduct exposure visit of MzSRLM staff to successful poultry FPCs</li></ul>
6 months	<ul style="list-style-type: none"><li>- Support in prepare business plan for the all Village Level Producer Committee (VLPC)</li><li>- Conduct training programme for BoDs of poultry FPC</li><li>- Conduct training program for CRPs and Udyog Sakhis</li><li>- Prepare Revival plan for poultry hatchery</li><li>- Develop brand name and apply for TM registration</li><li>- Review of VLPC</li><li>- Market linkage support to FPCs and VLPC</li></ul>
12 months	<ul style="list-style-type: none"><li>- Support in marketing fresh cut meat and meat products through online platform</li><li>- Setting up Hygienic meat outlet for poultry FPC</li><li>- Handholding support to CRPs, FPC and MzSRLM staff</li><li>- Prepare success stories of FPC</li><li>- Submit annual progress report</li></ul>

### Proposed Team:

The consultant is required to deploy following key professionals for undertaking the assignment.

### Key Personals

**Team Leader (1):** The team leader should have an experience of minimum 5 (Five) years in the field of poultry value chain development work and having working experience in Mizoram. Should be B.V.Sc/M.V.Sc and MBA/PGDM / PGDRM

**Value Chain Expert (1):** Should have minimum 3 years of experience in the field of poultry value chain development and agribusiness management. Should be B.V.Sc / M.V.Sc. Need to be placed at poultry FPC on full time basis.

**IB/CB Expert:** Should have minimum 8 years of experience in Institution Building and Capacity Building and experience in working formation and promotion of PG and FPOs.



## SECTION - III

### BIDDING TERMS AND QUALIFICATION CRITERIA

#### Terms and Conditions Under RFP:

- The agencies will abide by the terms and conditions laid down herewith and any other condition prescribed by MzSRLM from time to time in fulfillment of its objective.
- MzSRLM shall retain the absolute copyright and all such production related rights including the rights for adaptations translation, reproduction, alteration and archiving without any restriction of time period of all such creative and their inputs which might be produced by the agency for executing a work. Such creative could be used in any such future campaigns that the Government may consider appropriate.
- This RFP is not an offer and is issued with no commitment. The Client reserves the right to withdraw the RFP and change or vary any part thereof at any stage and also reserves the right to disqualify any bidder, should it be so necessary at any stage.
- The Client reserves the right to withdraw this RFP if it determines that such action is in the best interest of the Government. No oral conversations or agreements with any official, agent, or employee of the client shall affect or modify any terms of this RFP and any alleged oral agreement or arrangement made by a bidder with any department, agency, official or employee of the client shall be superseded by the definitive agreement that results from this RFP process.
- Neither the bidder nor any of the bidder's representatives shall have any claims whatsoever against the client or any of their respective officials, agents, or employees arising out of, or relating to this RFP or these procedures (other than those arising under a definitive service agreement with the bidder in accordance with the terms thereof).
- Applicants, those are found to canvass, influence or attempt to influence in any manner the qualification or selection process, by offering bribes or other illegal gratification, shall be disqualified from the process at any stage.
- Each applicant shall have to submit only one RFP as per the prescribed format. By submitting a proposal, each bidder shall be deemed to acknowledge that it has carefully read all sections of this RFP, including all forms and annexure hereto, and has fully informed and agreed itself as to all existing terms, conditions and limitations.

## Key Eligibility, Evaluation & Selection Criteria

Eligibility Criteria: **Firms which do not meet the following qualifying criteria will be rejected at the first stage:**

Sl. No.	Eligible Criteria	Supporting Documents
1	The Agency must be incorporated & registered in India, under the Indian Companies Act / Societies Registration Act/Trust Act/any other Act in India and should be in operations in India for minimum of 8 years  Joint Venture/Consortium are not allowed	Certificate of Incorporation / Registration certificate/Trust Deed/ Firm registration Certificate along with PAN, GST registration certificate
2	The Agency should have minimum average annual turnover of <b>INR 1 Crores</b> or above for the last financial years (2019-20, 2020-21, 2021-22) during the last three financial years.	Attested copy of Chartered Accountant's Certificate / copies of Audited Balance Sheet
3	The Agency must have at least <b>two (3)</b> prior project experiences / assignment in developing <b>value chain management for the poultry sector</b> with State Government or Central Government or World Bank Funded projects during last 7 years, out of which <b>one prior project experiences / assignment should be in Mizoram.</b>	Experience/ Work completion certificate from Clients/ Work Orders/ Any other document certifying the experience
4	The agency must be experienced in promotion of FPOs and market linkages, at least promoted 10 Farmer Producer Organizations in last 5 years, out of which <b>two FPOs in poultry.</b>	Experience/ Work completion certificate from Clients/ Work Orders/ Any other document certifying the experience
5	The Agency should not have been barred by ant PSU/Govt. Dept in doing business with them. (Please submit declaration)	Undertaking in this regard must be provided

**Evaluation Criteria:**

On the basis below mentioned eligibility criteria all the RFP shall be evaluated:

The technical bid will be analyzed and evaluated on the parameters shown in the table below and the technical bid marks shall be assigned to each bid on the basis of following evaluation matrix:-

<b>Sl. No.</b>	<b>Evaluation Criteria</b>	<b>Technical Score</b>	<b>Minimum Qualifying Score</b>
1	Project experience/ assignment in developing sustainable value chain management for the Poultry Sector during last 7 years. (One project experience will carry 10 points)	30	25
2	Prior project experience/assignment in developing value chain in Poultry in Mizoram (One project experience will carry 5 points)	10	5
3	Concept, Approach and Methodology	20	15
4	Qualification of proposed team	30	15
5	Work Plan	10	5
	<b>Total Score</b>	<b>100</b>	<b>65</b>

**Analysis of technical bid**

- i) In this part, the technical bid will be analyzed and evaluated and the technical bid marks (Stm) shall be assigned to each bid on the basis of following above evaluation matrix
- ii) Each competency group will have Minimum Qualification Score and only those Technical Bids receiving marks greater than or equal to cut-off marks in each competency group will be eligible for consideration in financial bids. If required, the Authority may seek specific clarifications from any or all Bidder(s) at this stage. The Authority shall determine the Bidder that qualify for the next phase after reviewing the

clarifications provided by the Bidder(s). The bidder may be asked to make a presentation before the Purchase Committee to explain the points on the basis of which Technical bids will be evaluated.

- iii) Technical Bid Score: The Technical Bid Score 'St' of the Bidder shall be derived as under

$$St = (Stm / SH), \text{ where}$$

**St** is the Technical Bid Score

**Stm** = Total technical bid marks of the bid under consideration.

**SH** = Highest total technical bid marks amongst all evaluated bids.

(iv) The Authority reserves the right to modify the evaluation process at any time during the RFP process, without assigning any reason, whatsoever, and without any requirement of intimating the Bidder of any such change. At any time during the process of evaluation the Authority may seek specific clarifications from any or all Bidder.

#### **Phase II: Evaluation of Financial Bids**

In this phase, the Financial Bid so if the Bidder, who is technically, qualified in Phase I, shall be considered. Formula to determine the scores for the Financial Bids shall be as follows

$$Sf = (FL / F),$$

Where

**Sf** is the Financial Score

**FL** is the value of lowest Commercial Bid

**F** is the price quoted in the bid under consideration,

#### **Phase III: Combined Evaluation of Technical & Financial Bid**

The Total score of the Bidder will be determined as under

$$\text{Total Score (Ts)} = (70 \times St) + (30 \times Sf)$$

The Bid of the Bidder, who obtains the highest Ts value, will be rated as the best Bid. In the event of a tie, the bid with the highest technical score (St) will be rated as the best bid. Beyond that, Authority will decide the matter in its full discretion.

The Authority will award the Contract to the successful Bidder whose bid has been determined to be substantially responsive and has been determined as the best bid, provided further that the Bidder is determined to be qualified to perform the Contract satisfactorily. The Authority shall however not bind itself to accept the best bid or any bid and reserves the right to accept any bid, wholly or in part.

## SECTION - IV

### GENERAL TERMS AND CONDITIONS

#### 4.1 Period of Bid Validity

The Bid Validity Period will be 90 days from the date of submission of Bids.

#### 4.2 Submission of RFP

- a) The Bidder must complete and sign the Undertaking at **ANNEXURE -1**
- b) Only one original form of proposal signed by the authorized signatory is required by the Authority. No typed or pencil signatures will be accepted.
- c) The proposal submitted must be without any overwriting, corrections, double typing, etc.
- d) The Bidder must submit the hard copy of proposals in two sealed separate envelope. The first envelope will contain the documents relating to **Technical Bid**. The second envelope will contain the **Financial Bid**.
- e) The Bidder must submit their Bids Registered Post / Speed Post / Courier and dropped in the Tender Box only to the specified address on or before the last date and time for submission of Bids as mentioned in Bidder Data Sheet. The Client will not be responsible for postal delay / any consequence in receiving of the Bid. Any Bid received after the deadline will be out rightly rejected. The Technical bid with eligibility criteria documents, technical forms, annexures, shall be sealed and furnished in one envelope and the Financial bid in another envelop.

Both the envelope will be covered by single envelope with proper labelling of following information in bold:

- i) **NAME OF THE ASSIGNMENT:**
- ii) **RFP NUMBER AND DATE**
- iii) **DEADLINE FOR SUBMISSION OF BID:**
- iv) **NAME, ADDRESS AND CONTACT NUMBER OF THE BIDDER**

**CONFIDENTIAL/ OPEN ONLY BEFORE THE COMMITTEE (Extreme Right Hand Side of the Envelope**

#### 4.3 Language of the Proposal

The proposal and all correspondence and documents shall be written in English

#### 4.4 Preparation of RFP Document:

##### **Technical Bid**

The technical bid should contain

- i) Concept & Approach of the proposed strategy for implementing the tasks to deliver the expected output(s).
- ii) Project experiences / assignment in developing Poultry value chain

management for the Poultry sector during last 7 years.

- iii) Project experience / assignment in developing value chain in Poultry in Mizoram
- iv) Work Plan {Outline the plan for the implementation of the main activities/tasks of the assignment, their content and duration, phasing and interrelations, milestones, and tentative delivery dates of the reports. The proposed work plan should be consistent with the Concept & Approach of the proposed strategy, showing your understanding of the TOR and ability to translate them into a feasible working plan. A list of the final documents (including reports) to be delivered as final output(s) should be included.

*(Format for Technical Bid is given at ANNEXURE)*

### **Financial Bid**

The financial bid will be the Overall Cost for "Hiring a Technical Support Agency (TSA) for providing technical support for livelihoods, producer group and producer companies under Mizoram State Rural Livelihoods Mission (MzSRLM)".

As per the Scope of Work as laid down in the Terms of Reference

- a) Bidder should provide all prices as per the prescribed format under this Form. Bidder should not leave any field blank. In case the field is not applicable, Bidder must indicate "0" (zero) in all such field.
- b) All the prices are to *be* entered in Indian Rupees INR (Average values are not allowed).
- c) It is mandatory to provide breakup of all Taxes, Duties and Levies wherever applicable and/or payable.
- d) The final Financial Bid of the Bidder shall be inclusive of all Taxes, Duties and Levies including Service Tax, etc.
- e) Authority shall take into account all Taxes, Duties & Levies for the purpose of Evaluation.

*(The financial Bid Summary Form is given at ANNEXURE )*

### **4.5 Right to Vary Scope of work at the time of Award**

The Authority may at any time, by a written order given to the Bidder, make changes within the general scope of the Work. If any such change causes an increase or decrease in the cost of or the time required for, the Bidder's performance of any part of the work, whether changed or not changed by the order, an equitable adjustment shall be made in the agreed Price or delivery schedule, or both, and the Work Order shall accordingly be amended. Any claims by the Bidder for adjustment under this Clause must be asserted

within 15 days from the date of the Bidder's receipt of the Authority's changed order.

#### **4.6 Right to accept any Bid and to reject any or all Bids:**

The Authority reserves the right to accept any bid, and to annul the RFP process and reject any or all bids at any time from to award of work, without thereby incurring any liability to the affected Bidder or Bidder or any obligation to inform the affected Bidder or Bidder of the grounds for the Authority's action.

#### **4.7 Notification of Award:**

Prior to the expiration of the period of bid validity, the Authority will notify the successful Bidder by e-mail or in writing, by registered letter that its bid has been accepted.

#### **4.8 Issuing the WorkOrder:**

At the same time as the Authority notifies the successful Bidder that its bid has been accepted, the Authority will send the Work Order, incorporating its requirements including the conditions laid down in the RFP. Within 7 days of receipt of the Work Order, the successful Bidder shall sign and date the Work Order and return a copy to the Authority as a token of acceptance of the requirements laid down.

#### **4.9 Confidentiality of the Document:**

This RFP is confidential and anything contained in this RFP shall not be disclosed in any manner, what so ever.

#### **4.10 Rejection Criteria:**

Besides other conditions and terms highlighted in the RFP document, bids may be rejected under following circumstances:

Bids that are not submitted in Hard copies for Technical and Financial bid separately in two different sealed enveloped

1. Incomplete bids that do not quote for the complete Scope of Work as indicated in the bidding documents, addendum (if any) and any subsequent information given to the Bidder
2. Bids providing information that are round to be incorrect/ misleading at any stage / time during the RFP Process.
3. Bid sing which the total lump sum price quoted by the Bidder is not inclusive of all taxes, duties, fees, levies, works contract tax and other charges.
4. Bids made through Telex /Telegraphic / Fax/E-Mail
5. Bids which do not confirm unconditional validity of the bid for 90 days from the date of opening of bid.
6. Bids where prices are not firm during the entire duration of the

contract and / or with any qualifications

7. Bids that do not confirm unconditional acceptance of full responsibility of executing the 'Scope of Work' of this RFP.

#### **4.11 General**

- i) Bidder shall not make any alteration / changes in the bid after the closing time and date. Unsolicited correspondences from Bidder will not be considered.
- ii) If at any stage of RFP process or during the currency of the Work, any suppression / falsification of such information is brought to the knowledge of the Authority, the Authority shall have the right to reject the bid or cancel the Work Order, as the case may be, without any compensation to the Bidder.
- iii) The Bidder shall deem to have complied with all clauses in the RFP under all the sections/chapters of the Bidding document, unless otherwise stated in the deviation statement. Evaluation will be carried out on the available information in the bid.
- iv) Any other point, which may arise at the time of evaluation, will be decided by Authority in assessment of the bids.
- v) Other important Information.
- vi) The Authority is not bound to accept the lowest or any RFP or to assign any reason for non-acceptance. The Authority reserves its right to accept the RFP either in full or in part. Conditional Bids will be rejected outright.
- vii) The Authority reserves the Right to place an order for the full or part quantities under any items of work under Scope or work.
- viii) The Authority reserves the right to cancel the Work Order of any agency/ agencies in case of change in the procedures or unsatisfactory services.
- ix) In the event of any dispute, the tribunals and courts in Mizoram will have the exclusive jurisdiction in respect of all matters pertaining to the agreement between the Consultant/Organization /institute and the Authority.



**SECTION - V**  
**TECHNICAL BID SUBMISSION FORMS**  
**Tech-1 (Cover Letter)**

To,

The Chief Executive Officer  
Mizoram State Rural Livelihoods Mission  
Rural Development Department

Subj: Submission of Technical bid for "Hiring a Technical Support Agency (TSA) for providing technical support **to strengthen Poultry Producer Company** under Mizoram State Rural Livelihoods Mission (MzSRLM)

Ref:- RFP No. \_\_\_\_\_

Dated \_\_\_\_\_

Dear Madam,

We ..... (Name of the organization),  
..... (Address of the organization) hereby, submit our proposal in response to the Request for Proposal (RRP) for "Hiring a Technical Support Agency (TSA) for providing technical support **to strengthen Poultry Producer Company** under Mizoram State Rural Livelihoods Mission (MzSRLM)" and undertake to execute and complete the services as we will be reasonably required to be performed, in accordance with our proposal, the RFP requirements and the final work order to be issued by the Authority.

This RFP shall remain valid to be accepted by the Authority and shall not be withdrawn for a period of 90 days from date of submission of bids.

I fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the short listing process, we are liable to be dismissed from the selection process or termination of the contract during the project, if selected to do so, for undertaking the assignment. I confirm that this proposal will remain binding upon us and may be accepted by you at any time before the validity of the bid.

I agree for unconditional acceptance of all the terms and conditions set out in the RFP document.

Authorized Signature

Name in full:

Agency Name:

Title:

Date:

**Tech-2**  
**Bidders' Organization (General details)**

Sl. No.	Description	Full Details
1	Name of the Bidder	
2	Address for communication:  Tel : Email id :	
3	Name of the authorized person signing & submitting the bid on behalf of the Bidder: Mobile No. : Email id :	
4	Registration / Incorporation Details Registration No: Date & Year. :	
5	PAN Number	
6	Goods and Services Tax Identification Number (GSTIN)	
7	Accept all the terms and conditions as specified in the Request for Proposal	Yes

Authorized Signatory [In full and initials]: \_\_\_\_\_

Name and Designation with Date and Seal: \_\_\_\_\_

**Tech-3**

**Bidder Organisation (Financial Details)**

(To be furnished in the letter head of the Auditor/Chartered Account)

The Annual Turnover for the last three consecutive financial years of M/s. \_\_\_\_\_ are given below and certified that the statement is true and correct

Financial Information in INR

Details	FY 2019 - 20	FY 2020- 21	FY 2021 - 22
Annual Turnover of Agencies (In Rupees)			
Average Annual Turnover (for the above three years) in Rupees			

Supporting Documents: Audited certified financial statements for the last three FYs (2019-20, 2020-21 & 2021-22) (Submission of copies of Profit/ Loss Account and Balance Sheet for the respective financial years is mandatory along with this form).

Provisional Statement of account shall not be considered. Filled in information in this format must have to be jointly certified and sealed by the CA and the authorized representative of the bidder and to be furnished in original along with the RFP failing which

Signature and Seal of the Chartered Accountant with Date in original (with Membership No. on his seal)

Authorized Signatory [In full initials with Date and Seal]:  
\_\_\_\_\_

Communication Address of the Bidder: \_\_\_\_\_

**Tech - 4**

**(BIDDER'S EXPERIENCE DETAILS)**

(Project experience/ assignment in developing value chain management in the Poultry sector during last seven years)

<b>Sl . No.</b>	<b>Name of the assignments</b>	<b>Brief Descript ion of the Assignm ent</b>	<b>Clie nt Na me</b>	<b>Durati on (from ...to...)</b>	<b>Is work experienc e belongs related to Poultry Value Chain Developm ent</b>	<b>Place of assignm ent carried out</b>	<b>Page no. of support ing Docum ent</b>
1							
2							
3							
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**Tech - 4**

**(BIDDER'S EXPERIENCE IN POULTY SECTOR IN MIZORAM DETAILS)**

(Project experience/ assignment in developing value Chain management in the Poultry during last Five years in Mizoram State)

<b>Sl . No.</b>	<b>Name of the assignments</b>	<b>Brief Description of the Assignment</b>	<b>Client Name</b>	<b>Durati on (from ...to...)</b>	<b>Is work experienc e belongs related to Poultry Value Chain Developm ent</b>	<b>Place of assignm ent carried out</b>	<b>Page no. of support ing Docum ent</b>
1							
2							
3							
4							
5							
6							

## **Tech - 5**

### **(Technical Approach, Methods and proposed strategy)**

*Please explain your understanding of the objective so the assignments outlined in the Terms of reference (TORs), the concept & approach you would adopt /or implementing the tasks to deliver the expected output(s), and the degree of detail of such output. Please do not repeat/copy the TOR's in here.*

**Tech-6**  
**Work Plan**

Work Plan (Outline the plan for the implementation of the main activities/tasks of the assignment, their content and duration, phasing and interrelations, milestones, and tentative delivery dates of the reports. The proposed work plan should be consistent with the Concept & Approach of the proposed strategy, showing your understanding of the TOR and ability to translate them into a feasible working plan. A list of the final documents (including reports) to be delivered as final output(s) should be included.

**TECH -7**

**QUALIFICATION AND EXPERIENCE OF KEY PERSONALS**

Please provide the details of the proposed key personals

<b>Sl. No.</b>	<b>Name</b>	<b>Proposed position</b>	<b>Education qualification</b>	<b>Years of experience is Poultry Value chain development/ IBCB of PGs and FPCs</b>	<b>CV in page number</b>
1					
2					
3					
4					
5					
6					
7					
8					



**SECTION-VI**  
**FINANCIAL BID SUBMISSION FORM**

To

The Chief Executive Officer  
Mizoram State Rural Livelihoods Mission  
Rural Development Department

**Subj:** Submission of Financial bid for "Hiring a Technical Support Agency (TSA) for providing technical support **to strengthen Poultry Producer Company** under Mizoram State Rural Livelihoods Mission (MzSRLM)"

Ref:- RFP No. \_\_\_\_\_

Dated \_\_\_\_\_

Madam,

I, the undersigned, offer to provide the services for "Hiring a Technical Support Agency (TSA) for providing technical support **to strengthen Poultry Producer Company** under Mizoram State Rural Livelihoods Mission (MzSRLM)" in accordance with your RFP No. \_\_\_\_\_, Dated: \_\_\_\_\_. Our attached Financial Bid is for the sum of [Insert amount(s) in words and figures\* ]. This amount is inclusive of the taxes applicable as per GST Act. I do hereby undertake that, in the event of acceptance of our bid, the services shall be provided in respect to the terms and conditions as stipulated in the RFP documents. Items wise rate are given below:

Sl. No.	ITEM	AMOUNT (IN INR)
1	Professional Cost	
2	Miscellaneous Expenses	
	Total	
	GST	
	<b>TOTAL FINANCIAL COST</b>	

I have carefully read and understood the terms and conditions of the RFP and do hereby undertake to provide the service accordingly. I understand that you are not bound to accept any Bid you receive.

Yours faithfully,

Authorized Signatory [In full and initials]:

Name and Designation of Signatory with Date and Seal:

Address of the Bidder

**FIN-1**

**(PROFESSIONAL COST DETAILS)**

<b>Sl. No.</b>	<b>Name</b>	<b>Proposed position</b>	<b>Personal Month Rate</b>	<b>Amount Year-1</b>	<b>Amount Year-2</b>	<b>Amount Year-3</b>	<b>Total Amount</b>
<b>Key Experts</b>							
1							
2							
3							
<b>Total Cost</b>							

*(The Bidders can add more rows, if required)*

Authorized Signature: -

Name & Designation of Signatory: -

Address: -

Date: -

Seal of the Organization

