

**Office of the Chief Executive Officer  
Mizoram State Rural Livelihoods Mission  
Rural Development Department**

**Recruitment 2024  
Details of Vacant Posts**

**Name of Post:** Financial Inclusion Coordinator

**No. of Vacancy:** 2 (Two)

**Job Description:** Supervise, strengthen, monitor & mentor SHGs, community cadres, federation towards programme objectives specifically on financial inclusion; funds to community. To provide technical support to supported SHGs in terms of SHG credit linkage with public sector banks and cooperative banks, NRLM bank linkage MIS; keeping track of SHGs data on Bank Loan. The selected candidate shall be stationed at block level; the position requires extensive travels and prolonged stay in the different villages.

**Minimum qualification:** Graduate degree in any discipline, preferably in Economics/Commerce/BBA from a recognized institution/University with a working knowledge of Mizo and English. Basic knowledge of Computer Application equivalent to Course on Computer Concepts(CCC) or Diploma in Computer Application/Certificate in Computer Application from a recognized institutions.

**Minimum Experience:** Fresher may apply; however preference may be given to candidate with relevant experiences.

**Age Limit:** 21-35 years as on 1<sup>st</sup> June, 2024.

**Posting:** Block Mission Management Unit.

**Salary:** Rs. 26,000/- pm with annual increment.

**Selection Process:** The recruitment process involves a 5 tier selection process. The first step of recruitment involves screening of all application. Second, short-listed candidate after screening will be called for Written Examination. Third, Candidate who scored minimum eligibility mark (to be set by recruitment panel) in the written test will be called for Focus Group Discussion (FGD). Fourth, Candidate selected through the FGD will be put for Rural Attachment Test (RAT) for one week at a rural cluster. Fifth, candidate who underwent RAT will be called for RAT presentation cum personal Interview.

Marks scored in Written Examination, Group Discussion, Personal Interview will not be aggregated and are meant only as elimination so as to identify meritorious candidates. MzSRLM reserves the right to change or cancel the recruitment process without assigning any reasons. No correspondence will be entertained on the process of recruitment.

**Engagement:** Selected candidate will undergo 3 months observatory period and will be offered a contract of 1 year during which he/she is liable for de-selection based on performance. After completion of one year, extension of contract will be based on performance. Though the initial appointment will be at specified location, the jobs are transferable anywhere in the State.

**Note:** All applicants are advised to thoroughly go through the instruction note attached with the application form.